

**BY ORDER OF THE COMMANDER
AIR FORCE RESERVE COMMAND**



AF INSTRUCTION 24-201

**AIR FORCE RESERVE COMMAND
Supplement 1**

1 August 1999

Transportation:

CARGO MOVEMENT

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the HQ AFRC WWW site at <http://www.afrc.af.mil>. and the AFRCEPL (CD-ROM), published monthly.

OPR: HQ AFRC/LGTT
(SMSgt Phillip D. Little)
Supersedes AFI 24-201, 1 August 1996, and
AFI 24- 201/AFRC Sup,
11 October 1996

Certified by: HQ AFRC/LG
(COL Randolph Ryder)
Pages: 2
Distribution: F

The OPR for this supplement is HQ AFRC/LGTT, SMSgt Phillip D. Little. This supplement implements and extends the guidance of Air Force Instruction (AFI) 24-201, 1 January 1999. The AFI is printed word-for-word without editorial review. Air Force Reserve Command supplementary material is indicated by "(AFRC)" in boldface type. This supplement describes Air Force Reserve procedures to be used in conjunction with the basic instruction. Upon receipt of this integrated supplement discard the Air Force basic.

SUMMARY OF REVISIONS

This revision covers guidance specific to AFRC Traffic Management Offices. It provides specific guidance for the appointment of a Transportation Agent, payment procedures for Commercial Bills of Lading and Inchecking procedures for shipment destined to their location.

A (|) indicates revisions from the previous edition.

1.3.2.1. (Added) The minimum requirements to be appointed a transportation agent are:

1.3.2.1.1. (Added) A commissioned officer in the transportation career field.

1.3.2.1.2. (Added) A civilian employee whose position is identified, authorized, and assigned to the transportation organization's unit manpower document 9UMD).

1.3.2.1.3. (Added) A noncommissioned officer (Senior Master Sergeant or Chief Master Sergeant) who holds a current Air Force specialty code (AFSC) in the transportation career field.

1.3.2.1.4. (Added) A Master Sergeant assigned to a nine skill-level transportation position (in the absence of the above).

1.3.2.2. (Added) Forward exceptions to paragraphs 1.3.2.1.1, 1.3.2.1.2, 1.3.2.1.3 and 1.3.2.1.4 to HQ AFRC/LGTT for approval.

3.2.3.7. (Added) TMO forwards a copy of carrier billings to DFAS/DY, 1050 Forrer Blvd, Dayton OH. 45420-1472 on a weekly basis. Before billings are sent, review them for accuracy and verify/certify charges.

5.13.2.1. (Added) Publish local operating instruction to delineate functional responsibilities when cargo is not received by transportation.

5.13.4.1. (Added) TMO isn't responsible for delivering inbound cargo to the ultimate consignee. Ultimate consignee will make arrangements to pick up cargo.

7.4.3. (Added) Transportation coordinates with the local finance office to establish payment procedures for shipments using commercial bills of lading (CBL).

12.1.1. (Added) TMO ensures a truck manifest is provided for government cargo movements on public highways and roads. **NOTE:** This capability exists in the Cargo Movement Operations System (CMOS).

JAMES E. SHERRARD III, Maj Gen, USAF
Commander